

MINUTES OF REGULAR MEETING
OFFICIAL PROCEEDINGS
BOARD OF EDUCATION
COVENTRY LOCAL SCHOOL DISTRICT

Wednesday, February 21, 2018

The Coventry Local School District Board of Education convened the Regular Meeting on Wednesday, February 21, 2018 at 6:02 p.m. at the Coventry Administrative Offices, 2910 S. Main Street, Akron, Ohio 44319.

The meeting was called to order by Mr. Davis (Board President).

Mr. Muccio took roll call. The following members were present on roll call:

Mr. Davis, Mr. Hostetler, Mr. Reed, Mr. Skaggs, Mrs. Tavenier

Also present:

Mrs. Lisa Blough, Superintendent
Mr. Matthew Muccio, Treasurer

APPROVAL OF MINUTES

President Davis asked for a motion for approval of the minutes, it was moved by Tavenier, seconded by Reed that the Board approves the minutes of the following meetings:

**Resolution
No. 18-32**

- a) January 10, 2018 Organizational Meeting
- b) January 10, 2018 Regular Meeting
- c) January 20, 2018 Work Session Meeting
- d) February 7, 2018 Special Meeting

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.

President Davis presented the Star Student Achievers of the Month:

Star Student Achievers of the Month

Jager Hunter – CHS

Trent Gruber – CMS

Lamar Taylor – CES

Introduction of Guests

Mrs. Blough introduced Stacey Hartwig, Coventry School District Parent Mentor, to speak on the Parent Mentor program.

Mrs. Blough introduced Sandra Camile, Facility Administrator with DaVita Dialysis Center and Karen Ayers, Coventry Schools Foundation; Sandra presented a donation of \$650.00 to Karen for the Coventry Schools Foundation.

Mr. Muccio introduced Jeff Rinehart, Audit Manager with James G. Zupka, CPA Inc., to present the audit exit conference of the Audit Report for the Fiscal Year Ended June 30, 2017.

Mr. Muccio introduced Dan Risko, Director of Public Affairs with the Office of Ohio Treasurer Josh Mandel to present on Ohio Checkbook.

Mrs. Blough thanked State Trooper McCarthy for his continued assistance regarding student bussing safety. Mrs. Blough also thanked the Summit County Sheriff's Office for all their work above and beyond for Coventry Schools. Additionally, Mrs. Blough spoke on school safety plans and student well-being.

TREASURER'S RECOMMENDATIONS

Acting upon the recommendation of Matthew Muccio, Treasurer, it was moved by Tavenier, seconded by Hostetler that the Board approve and place on file the January 2018 financial reports.

**Resolution
No. 18-33**

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.

Acting upon the recommendation of Matthew Muccio, Treasurer, it was moved by Tavenier, seconded by Skaggs that the Board approve the purchase orders over \$1,000 per Exhibit T-1.

**Resolution
No. 18-34**

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.

Acting upon the recommendation of Matthew Muccio, Treasurer, it was moved by Reed, seconded by Hostetler that the Board joins Ohio Checkbook with the Office of Ohio Treasurer Josh Mandel.

**Resolution
No. 18-35**

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.

Mr. Muccio presented on property tax valuation, which was recently done at the prior regular commission meeting. This report is available on the school district website, under Departments, Treasurer, and titled *Property Tax Review*.

Mr. Muccio postponed a presentation on the differences of the Five Year Forecasts in calendar year 2017. This report, once ready, will be available on the school district website, under Departments, Treasurer, and titled *Forecast Crosswalk [calendar year 2017]*.

TREASURER'S RECOMMENDATIONS (continued)

Mr. Muccio gave the Board an update on the status of the Closing Agreement with the IRS regarding the 403b audit. *District legal counsel spoke with the IRS Friday Feb 9th on a few outstanding issues trying to be wrapped up. We are hopeful to have a closing agreement by the next Regular Board Meeting.*

Mr. Muccio discussed the need for a possible special meeting for Steve Moomaw, Project Manager with the Auditor of State's office to present their FY18 Financial Forecast Report.

SUPERINTENDENT'S RECOMMENDATIONS

Acting upon the recommendation of Lisa Blough, Superintendent, it was moved by Tavenier, seconded by Skaggs, that all of the following items appearing in the agenda constitute the consent calendar and are adopted by one single motion, unless a member of the Board requests that any such item be removed from the consent calendar and voted upon separately:

**Resolution
No. 18-36**

PERSONNEL - (CERTIFIED)

A) PREGNANCY/PARENTAL/FAMILY LEAVE

It is recommended that the Board approve a leave of absence for the following employee(s) for a period of up to twelve weeks. Parental leave commences with the first day of absence for the birth/adoption of his/her child. Sick leave shall be used concurrent with the FMLA leave, and when exhausted, FMLA leave will continue as unpaid leave for up to the maximum twelve-week period, if available in the twelve-month period. Unpaid/no benefits parental leave may be required at the conclusion of the FMLA leave allowance.

Megan Grabski – Gifted and Technology Specialist

(NOTE: Leave for M. Grabski tentatively to begin 8/10/2018 through 11/7/2018.)

B) RETIREMENT RESIGNATION

It is recommended that the Board accept the resignation of the following employee due to retirement:

Michelle D'Alessio – CES (effective 8/1/18)

C) LONG-TERM SUBSTITUTE(S)

It is recommended that the Board employ the following as a long-term substitute for the 2017-18 school year:

Daniel Wyant

(NOTE: D. Wyant will be filling in for B. Lewis at CMS from 2/26/18 through the remainder of the 2017-18 school year.)

SUPERINTENDENT'S RECOMMENDATIONS (continued)

D) SALARY ADJUSTMENT

It is recommended that the Board adjust the following to the appropriate step/salary in order for Coventry Local Schools to be in compliance with Ohio Revised Code §3317.13 & §3317.14.

Mark Jamison – CHS English – Master's 12/Step 14 – 66,077.00

(NOTE: This is an increase in expenses of \$36,933.35. The reason this adjustment is needed is Mr. Jamison was employed with Coventry Local Schools for 19 years. Mr. Jamison resigned and was hired back after a two-year leave. When originally rehired, he should have been put back at his appropriate salary.)

E) SUPPLEMENTAL COACHING CONTRACTS

It is recommended that the Board grant and/or reissue the following supplemental coaching contracts for the 2017-18 school year per exhibit S-1. *Non-staff contracts are contingent upon receipt of a clear record of the required background check.

(NOTE: No increase from last year.)

F) RESCIND SUPPLEMENTAL 2017-18

It is recommended that the Board rescind the following supplemental contracts:

***CES Building Supplemental (issued at the 9/20/17 Board Meeting)
Madison Lawson –PBIS Coordinator 2% \$682.00***

SUPERINTENDENT'S RECOMMENDATIONS (continued)

G) SUPPLEMENTAL CONTRACTS

It is recommended that the Board grant/reissue the following supplemental contracts at no additional cost for the 2017-18 school:

CES Building Supplemental
Madison Lawson –PBIS Coordinator 1% \$341.00
Emily Studeny –PBIS Coordinator 1% \$341.00

(NOTE: M. Lawson was unable to fulfill all of the PBIS duties due to her Pregnancy leave. E. Studeny was willing to assist with the duties during M. Lawson's absence.)

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.

SUPERINTENDENT'S RECOMMENDATIONS (continued)

Acting upon the recommendation of Lisa Blough, Superintendent, it was moved by Tavenier, seconded by Reed, that all of the following items appearing in the agenda constitute the consent calendar and are adopted by one single motion, unless a member of the Board requests that any such item be removed from the consent calendar and voted upon separately:

**Resolution
No. 18-37**

PERSONNEL - (CLASSIFIED)

A) SUBSTITUTE(S)

It is recommended that the Board add the following to the approved classified substitutes list:

Kimberly Heller; Patricia Hane

B) RESIGNATION

It is recommended that the Board accept the resignation of the following employee due to retirement:

*Becky Osborne – Bus Driver (effective 2/9/18)
Wajeana Partsch – Lunch/Recess Attendant (effective 2/28/18)*

C) EMPLOYMENT

It is recommended that the Board employ the following for the position indicated:

Pamela Busch – 4.5-hour Bus Driver (effective 2/22/18)

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.

SUPERINTENDENT'S RECOMMENDATIONS (continued)

Acting upon the recommendation of Lisa Blough, Superintendent, it was moved by Tavenier, seconded by Skaggs, that all of the following items appearing in the agenda constitute the consent calendar and are adopted by one single motion, unless a member of the Board requests that any such item be removed from the consent calendar and voted upon separately:

**Resolution
No. 18-38**

OTHER BUSINESS

A) CONTRACT – BUILDING MANAGEMENT SOLUTIONS (PO # 5008341)

It is recommended that the Board extend the current contract with Building Management Solutions to perform janitorial services at Lakeview Administrative building at a monthly cost of \$1,690.00 per month for a term of 4 months that will end June 30, 2018. (Total cost of \$6,760.00.)

(NOTE: Will non-renew 60 days prior to June 30, 2018 pending negotiated agreement with OAPSE)

B) CONTRACT – AKRON CIVIC THEATER (PO # 5008342)

It is recommended that the Board approve the contract with Akron Civic Theater for the purpose of holding graduation on 5/31/2018.

(NOTE: Total cost for this rental agreement is \$4,483.00.)

C) CONTRACT – ZONE ENTERTAINMENT (PO # 5008344)

It is recommended that the Board approve the contract with Zone Entertainment to provide entertainment for Prom 2018. This will be at no cost to the district. Entire contract price paid for by student raised funds and the purchase of prom tickets.

SUPERINTENDENT'S RECOMMENDATIONS (continued)

D) CONTRACT – SUMMIT COUNTY ESC (PO # 5008350)

It is recommended that the Board approve the contract with SCESC to hire a 1:1 attendant for a resident student attending Kids First on a board approved contract. The cost is \$9,103.66 to be paid out of IDEA –B fund for FY 18 for the remainder of this school year.

(NOTE: The attendant is recommended by the IEP team due to excessive self-injurious behaviors the student continues to have. The data presented to the team at the meeting, and with weekly reports to the district and family provide the evidence that a one on one is warranted.)

E) CONTRACT – NEONET (PO # 5008361)

It is recommended that the Board renew its 3 year contract with Northeast Ohio Network for Educational Technology Service (NEONET) for Managed Internal Broadband services to Coventry Local School District effective July 1, 2018 through June 30, 2021 at an annual cost of \$14,175.00.

(NOTE: An application for a 60% federal reimbursement will be submitted upon contract approval. If awarded, the annual net cost will be \$5,670.00. This was competitively bid, but NEONET was the only vendor who responded.)

F) AGREEMENT – COLLEGE CREDIT PLUS

It is recommended that the Board approve the agreements with the following to provide College Credit Plus courses to eligible Coventry Local School students.

*Kent State University
Stark State College*

G) DELAYED START FOR TESTING- CHS

It is recommended that the Board approve a delayed start time for 9th and 12th-grade students on Tuesday, February 27, 2018. Start time for grades 9 and 12 will be at 11:00 a.m. on Wednesday, April 19.

(NOTE: On that day all of 11th graders will be taking the required ACT exam and the 10th graders will be taking a practice ACT. CHS will be utilizing the entire staff to administer the test for 3 hours.)

SUPERINTENDENT'S RECOMMENDATIONS (continued)

H) ACCEPT DONATIONS

It is recommended that the Board accept the following donations:

\$2,500.00 - from Cornerstone Church

(NOTE: Each year Cornerstone takes up a special collection at their Christmas Eve services in order to help Coventry Elementary School. This year they were able to collect \$2,500.00 which will go towards the purchase of Kindle Fire tablets for our Kindergarten classrooms. This donation will go to CES Principal Fund 018-9600. We can't thank Cornerstone enough for their generous donation to our school and our students.)

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.

Acting upon the recommendation of Lisa Blough, Superintendent, it was moved by Tavenier, seconded by Skaggs, that Board adopt the revised policies/procedures per Exhibit S-2.

**Resolution
No. 18-39**

(Note: This is a first reading)

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.

BOARD OF EDUCATION RECOMMENDATIONS

A motion by Skaggs, seconded by Hostetler, it is recommended that the Board approve a revision to Lisa Blough, Superintendent contract per Exhibit B-1. This revision removes one sentence and is necessary due to payroll procedures. **Resolution No. 18-40**

(Note: This revision doesn't change the salary amount; simply adjusts for payroll purposes and aligns with how all the other administrators and teachers are paid.)

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.

President Davis nominated Mr. Reed to the position of Board representative for expulsion appeals **Resolution No. 18-41**

President Davis also nominated Board President and Vice President to the position of Board representatives for participation in Fiscal Commission meetings.

Board representative for policy review was postponed.

Mrs. Tavenier nominated herself to the position as one of the Board representatives for participation in Fiscal Commission meetings.

There being no further nominations, President Davis asked that nominations be closed and a ballot be cast for Board President and Vice-President to the position of Board representatives for participation in Fiscal Commission meetings.

Poll:

Mr. Davis voted: Yes

Mr. Hostetler voted: Yes

Mr. Reed voted: Yes

Mr. Skaggs voted: No

Mrs. Tavenier voted: No

Roll Call:

Ayes – Davis, Hostetler, Reed

Nays – Skaggs, Tavenier

President declared motion carried.

EXECUTIVE SESSION

Moved by Tavenier, seconded by Hostetler that the Board recess to Executive Session at 8:25 p.m. for the purpose of (1) the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing.

**Resolution
No. 18-42**

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.

The Board returned from Executive Session at 8:50 p.m. with the following members present: Mr. Davis, Mr. Hostetler, Mr. Reed, Mr. Skaggs and Mrs. Tavenier.

There being no further business to come before the Board, it was moved by Skaggs seconded by Tavenier to adjourn the meeting. Meeting adjourned at 8:50 p.m.

**Resolution
No. 18-43**

Roll Call:

Ayes – Davis, Hostetler, Reed, Skaggs, Tavenier

Nays – None

President declared motion carried.



Christopher Davis, BOE President



Attest: Matthew Muccio, Treasurer